

DENNINGTON PARISH COUNCIL

**ALL COUNCILLORS ARE SUMMONED TO ATTEND THE
ANNUAL GENERAL MEETING OF THE PARISH COUNCIL
to be held at Dennington Village Hall
after the Annual Parish Meeting (approx. 8pm) on Monday 11th May 2026**



AGENDA

- 1. To appoint Chair and signing of Chair's Declaration of Office**
- 2. To appoint Vice-Chair and signing of Declaration of Office**
- 3. To note those present and receive apologies for absence**
- 4. Consider declarations of interests & applications for dispensations**
- 5. Minutes of Council Meeting of 16th March 2026 to be approved as a true record**
- 6. Matters arising**

7. Public Forum

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chair.

Including report by Police & District and County Councillors' Reports, if applicable.

8. Appointment of Officers and Council Representatives

Responsible Financial Officer
Examining Councillor
Tree Warden
SALC Representative
Health and Safety Lead
Emergency Planning Lead & Welfare Officer
Community Partnerships representative

Council representatives with legal trustee responsibilities

Dennington Jubilee Hall
Dennington Consolidated Charities
Dennington Sports Club

9. Chair's report

10. Clerk's report

11. Finances

a) To consider making the following payments:

Amount	Payee	Details
£148.38	Thurlow Nunn Standen	Tractor mower repair
£310.87	Robins Row Ltd	Tractor mower insurance
£200.00	Trevor Brown	Internal audit
£20.00	Dennington Village Hall	Hall Hire AGM May
£273.19	SALC	Annual subscription
£29.99	L. Kindred (purchased 10.04.26)	Share Microsoft 365 Office subscription
£120.00	Pear Space (formerly Suffolk Cloud)	Website hosting & support

£300.00	Tom Freeman	Quote to install pedestrian warning sign pole
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b) To note payments since the last meeting

01/04/2026 £54.37 ESC- Business rates

c) To note funds received since the last meeting

02/03/2026	£9.90	Barclays	Interest
02/03/2026	£40.06	Barclays	Interest
25/03/2026	£502.58	HMRC	VAT refund
30/04/2026	£6,500.00	East Suffolk Council	Precept instalment

d) To note bank account balances & summary of reserved funds

e) Examining Councillor to sign and date bank reconciliation and bank statements

f) Review mandates for bank accounts

g) Review the Council's direct debit and standing orders

ICO Data protection fee £47.00 – *Collected May 2026*

East Suffolk Council- *Sports Club business rates of £314.37 split across 6 payments*

h) To note clerk's rate of pay from 1st April 2026

12. Procedural

- a) To consider the Council's Statement of Internal Control & its effectiveness
- b) To consider acceptance of the **Accounts** for the year ending 31st March 2026
- c) To complete of **Section One** (Annual Governance Statement) and **Section Two** (Accounting Statements) of the **Local Councils' Annual Return** for year ending 31st March 2026
- d) To agree **to opt out of External Audit** as an exempt council & **complete Certificate of Exemption.**
- e) To note the Statement of Significant Variances

13. To review Internal Auditors' Report on 2025-2026 annual paperwork and consider any recommendations

14. To review:

- a) Standing Orders
- b) Assets Register
- c) Financial Regulations
- e) Physical Assets Risk Assessment
- f) Financial Risk Assessment
- g) Data Protection Policy
- h) Data & IT policy
- i) Freedom of Information Publication Scheme- *amended to include new website address and updated clerk email address*
- j) Privacy Notice- GDPR

15. To re-adopt the Local Government Associations' Model Code of Conduct

16. To approve the Community Infrastructure Levy (CIL) Report for period ending 31st March 2026 (nil return)

17. To appoint an internal auditor for the year ending 31st March 2027

18. To consider the following planning application:

DC/26/0858/PIP Proposal: Permission in Principle - Erection of new dwelling and double garage

Site address: Plot 3 Land Adjacent, Ashley House, The Street, Dennington (Consultation ends 12th May)

19. To consider correspondence received since date of last meeting:

PKF Littlejohn 2025-2026 AGAR external auditor instructions

DC/26/0972/FUL Adding solar panels to the carport within the grounds of a listed property.
Harvest Barn, Church Farm, Clay Hill, Dennington *Consultation ended 17th April*
Email from resident regarding house flies
ESC Greenprint Forum 30th anniversary and upcoming events
Invitation from Greener Fram to a viewing of the *People's Emergency Briefing* on 30th May.
Annual update and donation request from Suffolk Accident Rescue Service
Update from Suffolk Parishes Road Safety Group

20. **To receive reports and actions from Parish Councillors**
21. **Matters to be raised at the next meeting**
22. **To confirm the date of the next meeting**

Lydia Kindred

Clerk & RFO Dennington Parish Council