

**Councillors are summoned to attend a meeting of  
Dennington Parish Council which will be held at the Village Hall on  
Monday 8<sup>th</sup> September 2025 at 7.30 pm**



Councillors: Robert Wardley (Chair), Matt Lunn (Vice Chair) Doris Dearing,  
John Calver, Sam Steward, Vashti Mouncer, Kevin Shelver, Nick Hopewell-Smith

Copied for information to County Councillor Stephen Burroughes and  
District Councillors Owen Grey & Vince Langdon-Morris

***Residents are welcome to attend this meeting***

### **AGENDA**

1. **Chairman's welcome & apologies for absence**
2. **Receive declarations of interest & consider any applications for dispensations**
3. **Minutes of Meeting held on 7<sup>th</sup> July 2025 to be approved as a true record**
4. **Matters arising**
5. **Chair's report**
6. **Clerk's report**
7. **Responsible Financial Officer's report**

a) To consider the following payments:

Amount	Payee	Details
£599.44	Zurich	Insurance premium
£TBC	L. Kindred	Pay to 30 <sup>th</sup> September
£TBC	HMRC	PAYE to 5 <sup>th</sup> October
£20.00	Dennington Village Hall	Hall hire September

- b) To note agreed payments since the last meeting:  
 25/07/25 Pro timber £480.00 Gateway sign post  
 25/07/25 Atkins Dellow £1,180.80 Professional services for registration of  
 the land at the Sports Club.
- c) To review bank balances, statements and bank reconciliation as at 31.08.2025
- d) To review year-to-date financial statement and check in line with the budget
- e) Discuss level of general and reserved funds
- f) To note the National Joint Council for Local Government Services (NJC) has reached an agreement on rates of pay applicable from 1 April 2025 to 31 March 2025 and agree to backdate clerk's pay to the revised rate from 1<sup>st</sup> April as per terms of contract

9. **Discuss highways and footpaths issues in the village:**  
 Consider Cllr. Hopewell-Smith's findings from Owls Green survey and his proposals for requesting a permissive footpath
10. **Receive an update on the residents welcome pack & discuss resurrecting the Neighbourhood Watch Scheme**
11. **Receive a report on Assertion 10 which will form part of the AGAR and consider implications for the Council**
12. **Consider tractor mower leasing options**
13. **Consider the insurance renewal and check the policy is still fit for the Council's needs**
14. **Agree meeting dates for 2026**
15. **Consider correspondence received since date of last meeting:**

Communications with the Sports Club Committee regarding their play area signage  
SCC Dennington S19 Flood Investigation Report – Request for Parish Council 6  
monthly updates

**PUBLIC SESSION**

*Members of the public are invited to raise questions for the Parish Council to discuss  
or for further discussion at future meetings at the discretion of the Chairman.*

- 16. Receive Councillor Reports on actions and updates**
- 17. Consider matters to be raised at the next meeting**
- 18. Confirm the date of the next meeting**

*Lydia Kindred*

Clerk to Dennington Parish Council

1<sup>st</sup> September 2025