

Dennington Parish Council		RISK ASSESSMENT		PC 04 - 04 (April 2022)	
ACTIVITY COVERED BY THIS ASSESSMENT:					
USE OF HAND TOOLS.					
SIGNIFICANT HAZARDS		ASSESSMENT OF RISK			
		INSIGNIFICANT	LOW	MED	HIGH
1.	Eye injury			X	
2.	Injury to hands, feet and body		X		
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
ACTIONS ALREADY TAKEN TO REDUCE THE RISKS:					
Compliance with: (e.g. acts, regulations, codes, standards, company, safety, policy)					
Provision and Use of Work Equipment Regulations 1998 and AcoP L22					
Good engineering practice and trade training					
PLANNING: (e.g. pre-contract, maintenance, work sequence, interaction between trades or contractors)					
Tools provided by the Council must be assessed to ensure that they are fit for the purpose, the environment in which they are to be used and are in good working condition. Tools are required to be suitable for the purpose for which they will be used.					
PHYSICAL: (e.g. access, ppe, requirements, equipment requirements, barriers/fencing, signs)					
Eye protection is to be provided and used whenever work is done using cold chisels, drills, grinders or other tools where there is a risk of flying particles or pieces of tool breaking off. Open-bladed knives, screwdrivers and other sharp tools are to be carried and used so as not to cause injury to the user or others. Non-ferrous (spark-free) tools are to be used in flammable atmospheres. Insulated tools must be used where there is a possibility of live electrical work.					
MANAGERIAL/SUPERVISORY: (e.g. checks and actions required by supervision)					
The Parish Council will monitor the use of hand tools, which can deteriorate with use; to ensure they are sharpened or replaced as necessary, and to ensure the correct tools are being used properly.					
Specific checks will be made as follows: Chisels for mushroom heads Hammer and file handles for deterioration and exposed tangs Open-ended spanners for splayed jaws					
TRAINING: (e.g. specific employee /operator training or certification required)					
Operatives are to be instructed in the correct method of use and in maintenance requirements at induction if not part of craft training. All employees of the Parish Council must be aware, they have a duty to inform the Parish Council of any defects or deficiencies in hand tools provided for use at work.					
<i>This generic assessment must be completed by addition of specific site details on the reverse</i>					